

**HINDUSTAN GUM & CHEMICALS LIMITED**

Regd. Office:- Birla Colony, Bhiwani-127021 (Haryana)

CIN-U24299HR1962PLC007739

Telephone:- 01664-243891,92, Fax:- 01664-243813,

Email:- [bhiwani@hindustangum.com](mailto:bhiwani@hindustangum.com)

Website:- [www.hindustangum.com](http://www.hindustangum.com)

**NOTICE OF 59<sup>TH</sup> ANNUAL GENERAL MEETING**

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**NOTICE** is hereby given that 59<sup>th</sup> (Fifty Ninth) Annual General Meeting of the Members of Hindustan Gum & Chemicals Limited will be held on Tuesday, the 28th day of September 2021, at 11:30 A.M. through Video Conferencing (VC)/Other Audio Visual Means (OAVM) to transact the following business:

**Ordinary Business :**

1. To receive, consider and adopt the audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March 2021 and the Report of the Board of Directors and the Auditors thereon.
2. To declare dividend on Equity Shares for the financial year ended 31<sup>st</sup> March, 2021.
3. To appoint a Director in place of Mr. Manoj Khullar (DIN-06415392), who retires by rotation and, being eligible, offers himself for re-appointment.
4. To appoint a Director in place of Ms. Manjari Kacker (DIN-06945359), who retires by rotation and, being eligible, offers herself for re-appointment.

**Special Business :**

5. To consider and, if thought fit, to pass with or without modification, the following resolution as an **Ordinary Resolution** :

**“RESOLVED that** pursuant to the provisions of Section 152 and any other applicable provisions of the Companies Act, 2013 (“Act”) read with rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Ronald Alan Lehman (DIN-09186872) who was appointed as an Additional Director by the Board of Directors at its meeting held on June 30, 2021 and whose term of office expires at this Annual General Meeting (‘AGM’) and in respect of whom the Company has received a Notice in writing from a Member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company, liable to retire by rotation.”

6. To consider and, if thought fit, to pass with or without modification, the following resolution as an **Ordinary Resolution** :

**“RESOLVED that** pursuant to the provisions of Section 152 and any other applicable provisions of the Companies Act, 2013 (“Act”) read with rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Jean Guy Le Helloco (DIN-09171586) who was appointed as an Additional Director by the Board of Directors at its meeting held on June 30, 2021 and whose term of office expires at this Annual General Meeting (‘AGM’) and in respect of whom the Company has received a Notice in writing from a Member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company, liable to retire by rotation.”

Registered Office:

By order of the Board of Directors

Birla Colony  
Bhiwani (Haryana)  
CIN: U24299HR1962PLC007739  
Email:- [bhiwani@hindustangum.com](mailto:bhiwani@hindustangum.com)  
Website:- [www.hindustangum.com](http://www.hindustangum.com)

Sd/-  
D. R. Bansal  
(Director)  
DIN-00050612

**Date:-** June 30, 2021

**Place:-** Vadodara

**Notes :**

- i) In view of the outbreak and continuing COVID-19 pandemic, the Ministry of Corporate Affairs (MCA) vide its Circular dated 5<sup>th</sup> May, 2020 read with circulars dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020 and 13<sup>th</sup> January, 2021 (collectively referred to as “MCA Circulars”), permitted the holding of Annual General Meeting (AGM) through VC/OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 (“Act”) and MCA Circulars, the AGM of the Company is being held through VC/OAVM. As per the para 3(B)(x) of MCA Circular dated 8<sup>th</sup> April, 2020, the designated email will be ‘agm@hindustangum.com’. Members may additionally note that as member base of your Company is less than 50 (Fifty), the voting will be done by show of hands, unless a poll is validly demanded as per Section 109 of the Act or Chairman decides to conduct a poll. In case poll is conducted then all the members are required to send their vote only by sending emails through their email addresses registered with the Company, at designated email stated as hereinabove.
- ii) A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. **Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form is not annexed to this Notice. Since the AGM will be held through VC/OAVM, the Attendance Slip and Route Map of the AGM are also not annexed to this Notice.**
- iii) Institutional/Corporate Members (i.e. other than individuals, HUF, NRI etc.) intending to authorize their representatives for the purpose of voting at the AGM are required to send a scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) to the Company by email to [bhiwani@hindustangum.com](mailto:bhiwani@hindustangum.com)
- iv) The Statement pursuant to Section 102(1) of the Act, in respect of Item No. 5 and 6 which sets out details relating to Special Business at the Meeting and considered unavoidable by the Board, is annexed hereto and forms part of the Notice. The relevant details of the Directors seeking re-appointment as required by Secretarial Standard on General Meetings is also annexed as **Annexure-A** to the Notice. Requisite declarations have been received from the Directors seeking appointment/re-appointment.

- v) In compliance with the aforesaid MCA Circulars, Notice of the AGM for the financial year 2020-21 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depository Participant(s). The Notice of AGM for the financial year 2020-21 will also be available on the Company's website at [www.hindustangum.com](http://www.hindustangum.com)
- vi) At the 55<sup>th</sup> Annual General Meeting held on 15<sup>th</sup> September, 2017, the members had approved the appointment of Messrs. V. Sankar Aiyar & Co., Chartered Accountants (Firm Registration No. 109208W) as Statutory Auditor of the Company to hold office for a period of five years from the conclusion of that AGM till the conclusion of the 60<sup>th</sup> Annual General Meeting of the Company to be held in the year 2022, subject to ratification of their appointment by Members at every Annual General Meeting. The requirement to place the matter relating to appointment of Auditors for ratification by members at every Annual General Meeting has been done away with vide notification dated 7<sup>th</sup> May, 2018 issued by the Ministry of Corporate Affairs, New Delhi. Accordingly, no resolution is proposed for ratification of appointment of Auditors, who were appointed in the Annual General Meeting, held on 15<sup>th</sup> September, 2017.
- vii) The dividend on the Ordinary Shares, if approved at the AGM, will be paid subject to deduction of tax at source, to the Members whose names appear in the Register of Members/list of Beneficial Owners as on 28<sup>th</sup> September, 2021.
- viii) Pursuant to the Finance Act, 2020, dividend income will be taxable in the hands of shareholders w.e.f. 1st April, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates in the Income Tax Act, 1961 ('IT Act'). To enable us to determine the appropriate TDS rates as applicable, Members are requested to complete and/or update their Residential Status, Permanent Account Number (PAN) with their depositories (in case of shares held in demat mode) or with the Company/Registrar & Share Transfer Agent (RTA) (in case of shares held in physical mode) by sending the documents through email at [bhiwani@hindustangum.com](mailto:bhiwani@hindustangum.com).
- ix) The Company will arrange to email the soft copy of TDS certificate to the Members at their registered email ID in due course, post payment of the said Dividend. Members will also be able to see the credit of TDS in Form 26AS, which can be downloaded from their e-filing account at <https://www.incometax.gov.in>. The Company is sending email regarding this change in the IT Act as well as the relevant procedure to be adopted by the Members to avail the applicable tax rate.

- x) Members holding shares in physical form are requested to notify to the Company through email at [bhiwani@hindustangum.com](mailto:bhiwani@hindustangum.com) quoting their folio number, any change in their registered address along with a copy of any one of the address proof i.e. Voter Identity Card, Aadhaar Card, Electric/Telephone Bill, Driving Licence, Passport or Bank Statement and any change in Bank mandate along with original cancelled cheque leaf/attested bank passbook showing name of the Account Holder. Members holding shares in demat form are requested to intimate any change in their address and/or bank mandate immediately to their respective Depository Participant.
- xi) **Instructions for attending the AGM through VC/OAVM are given below:-**
- a) Members will be able to attend the AGM through VC/OAVM through Microsoft Teams. The link for VC/OAVM will be provided through email.
  - b) Facility of joining the AGM through VC/OAVM shall open 15 minutes before the time scheduled for the AGM.
  - c) Members may join the Meeting through their Desktops/Laptops/Smartphones, etc. Further, Members will be required to use Internet with good speed to avoid any disturbance during the Meeting. Please note that Members connecting from Mobile Devices or Tablets or through Laptops connecting via mobile hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of glitches.
  - d) Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
- xii) **General Guidelines for shareholders**
- a) A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the Depositories/Company as on 28<sup>th</sup> September, 2021 only shall be entitled to avail the facility of voting.
  - b) In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote at the AGM.
- xiii) Statutory Registers and documents referred to in the accompanying Notice and the Explanatory Statement shall be available for inspection from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to [bhiwani@hindustangum.com](mailto:bhiwani@hindustangum.com).

## **STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

The following Statement sets out all material facts relating to the Special Business mentioned in the Notice:

### **Item No. 5**

Mr. Ronald Alan Lehman (DIN-09186872) was appointed as Additional Director by the Board of Directors of the Company with effect from June 30, 2021. As per Section 161 of the Companies Act, 2013 a person who has been appointed as Additional Director in Board Meeting shall hold office upto the date of next Annual General Meeting or the last date on which the Annual General Meeting should have been held, whichever is earlier. Consequently, Mr. Ronald Alan Lehman holds office up to the date of this Annual General Meeting.

The Company has received a Notice from a Member in writing under Section 160 of the Act, proposing candidature of Mr. Ronald Alan Lehman for the office of Director.

The Board recommends the passing of the Ordinary Resolution as set out in the Item no. 5 of the Notice for the appointment of Mr. Ronald Alan Lehman as a Director, liable to retire by rotation.

Except Mr. Ronald Alan Lehman, being an appointee, none of the Directors of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution set out at Item no. 5.

### **Item No. 6**

Mr. Jean Guy Le Helloco (DIN-09171586) was appointed as Additional Director by the Board of Directors of the Company with effect from June 30, 2021. As per Section 161 of the Companies Act, 2013 a person who has been appointed as Additional Director in Board Meeting shall hold office upto the date of next Annual General Meeting or the last date on which the Annual General Meeting should have been held, whichever is earlier. Consequently, Mr. Jean Guy Le Helloco holds office up to the date of this Annual General Meeting.

The Company has received a Notice from a Member in writing under Section 160 of the Act, proposing candidature of Mr. Jean Guy Le Helloco for the office of Director.

The Board recommends the passing of the Ordinary Resolution as set out in the Item no. 6 of the Notice for the appointment of Mr. Jean Guy Le Helloco as a Director, liable to retire by rotation.

Except Mr. Jean Guy Le Helloco, being an appointee, none of the Directors of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution set out at Item no. 6.

Registered Office:

By order of the Board of Directors

Birla Colony  
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Website:- [www.hindustangum.com](http://www.hindustangum.com)

Sd/-  
D. R. Bansal  
(Director)  
DIN-00050612

**Date:-** June 30, 2021

**Place:-** Vadodara

**ANNEXURE 'A' TO ITEM NOS. 3 TO 6 OF THE NOTICE**

Details of Directors seeking appointment/re-appointment at the forthcoming Annual General Meeting in pursuance to Secretarial Standard on General Meetings] (As on 31st March, 2021)

	<b>01</b>	<b>02</b>
<b>Name of the Director</b>	<b>Mr. Manoj Khullar</b>	<b>Ms. Manjari Kacker</b>
<b>DIN</b>	06415392	06945359
<b>Date of Birth and Age</b>	21.11.1970 (50 years)	17.04.1952 (69 years)
<b>Nationality</b>	Indian	Indian
<b>Date of first appointment on the Board of Directors of the Company</b>	20.02.2013	06.02.2015
<b>Qualifications</b>	B.E. (Chemical Engineering) and MBA from Rotterdam School of Management	Masters Degree in Chemistry and Diploma in Business Administration
<b>Experience (including nature of expertise in specific functional areas) / Brief Resume</b>	Over 20 years of experience in Chemical Industry and in areas of Technical Manufacturing, Marketing and Management.	More than 40 years of experience in Taxation, Finance, Administration and Vigilance. She was the member of CBDT. She has also served as Functional Director (Vigilance and Security) in Air India and also represents India in International conferences.
<b>Number of shares held in the Company</b>	Nil	Nil
<b>List of directorships held in other Companies *</b>	1. Sunshield Chemicals Limited 2. Solvay Specialities India Private Limited	1. Arshiya Limited 2. DFL Technologies Pvt. Ltd. 3. Dhanvarsha Finvest Limited 4. Water System & Infrastructure Development Services Pvt. Ltd. 5. Reliance Infrastructure Limited
<b>Chairman/Member of the Committees of the Boards of the Companies in which he/she is Director</b>	<b>Member</b> <b>(i) Audit Committee of</b> - Hindustan Gum and Chemicals Ltd. - Sunshield Chemicals Ltd. <b>(ii) Nomination and Remuneration Committee of</b> - Hindustan Gum and Chemicals Ltd. <b>(iii) Stakeholders Relationship Committee of</b> - Sunshield Chemicals Ltd. <b>(iv) Corporate Social Responsibility Committee of</b> - Sunshield Chemicals Ltd.	<b>Chairperson</b> <b>(i) Audit Committee of</b> - Reliance Infrastructure Limited <b>(ii) Nomination and Remuneration Committee of</b> - Dhanvarsha Finvest Limited <b>Member</b> <b>(i) Audit Committee of</b> - Dhanvarsha Finvest Limited <b>(ii) Risk Management Committee of</b> - Reliance Infrastructure Limited <b>(iii) Nomination and Remuneration Committee of</b> - Reliance Infrastructure Limited <b>(iv) Stakeholders Relationship Committee of</b> - Reliance Infrastructure Limited - Dhanvarsha Finvest Limited <b>(v) Finance Committee of</b> - Dhanvarsha Finvest Limited



<b>Relationship with other Directors, Manager and Key Managerial Personnel of the Company</b>	None	None
<b>Number of meetings of the Board attended during the year 2020-21 [Out of 4 (Four) held]</b>	4	4
<b>Terms and conditions of Appointment/ Re-appointment along with details of remuneration sought to be paid and the remuneration last drawn, if applicable</b>	<p>Liable to retire by rotation</p> <p>No remuneration except Sitting fees for attending Meeting(s) of Board of Directors</p>	<p>Liable to retire by rotation</p> <p>No remuneration except Sitting fees for attending Meeting(s) of Board of Directors</p>
<b>Details of Remuneration sought to be paid</b>	Entitled to Sitting Fees for attending Meeting of the Board and the Committees thereof as fixed/may be fixed by the Board of Directors of the Company from time to time	Entitled to Sitting Fees for attending Meeting of the Board and the Committees thereof as fixed/may be fixed by the Board of Directors of the Company from time to time

**ANNEXURE 'A' TO ITEM NOS. 3 TO 6 OF THE NOTICE**

Details of Directors seeking appointment/re-appointment at the forthcoming Annual General Meeting in pursuance to Secretarial Standard on General Meetings] (As on 31st March, 2021)

	<b>03</b>	<b>04</b>
<b>Name of the Director</b>	<b>Mr. Ronald Alan Lehman</b>	<b>Mr. Jean Guy Le Helloco</b>
<b>DIN</b>	09186872	09171586
<b>Date of Birth and Age</b>	09.09.1958 (63 years)	11.03.1968 (53 years)
<b>Nationality</b>	US	French
<b>Date of first appointment on the Board of Directors of the Company</b>	30.06.2021	30.06.2021
<b>Qualifications</b>	BS ChE (with highest honors) from Georgia Institute of Technology and BS Chem from Juniata College	Ph.D in Electrochemical Processing, INPG Grenoble (France) and Texas A&M University (USA) and Master degree in Chemical Engineering, Ecole Nationale Supereure de Chimie de Paris (ENSCP)
<b>Experience (including nature of expertise in specific functional areas) / Brief Resume</b>	Over 25 years' experience in a rapid progression of more responsible management and leadership positions in the chemical industry with a consistent record of delivering results.	More than 25 years of experience in areas of industrial and business development.
<b>Number of shares held in the Company</b>	Nil	Nil
<b>List of directorships held in other Companies *</b>	1. Sunshield Chemicals Limited	Nil
<b>Chairman/Member of the Committees of the Boards of the Companies in which he/she is Director</b>	Nil	Nil
<b>Relationship with other Directors, Manager and Key Managerial Personnel of the Company</b>	None	None
<b>Number of Meetings of the Board attended during the year 2020-21 [Out of 4 (Four) held]</b>	NA	NA
<b>Terms and conditions of Appointment/ Re-appointment along with details of remuneration sought to be paid and the remuneration last drawn, if applicable</b>	<p>Liable to retire by rotation</p> <p>No remuneration except Sitting fees for attending Meeting(s) of Board of Directors</p>	<p>Liable to retire by rotation</p> <p>No remuneration except Sitting fees for attending Meeting(s) of Board of Directors</p>
<b>Details of Remuneration sought to be paid</b>	Entitled to Sitting Fees for attending Meeting of the Board and the Committees thereof as fixed/may be fixed by the Board of Directors of the Company from time to time	Entitled to Sitting Fees for attending Meeting of the Board and the Committees thereof as fixed/may be fixed by the Board of Directors of the Company from time to time

\* Number of other Directorships excludes directorships in foreign bodies corporate, companies incorporated under section 8 of the Companies Act, 2013 and LLP's besides trustees/membership of Managing Committees of various trusts and other bodies / chambers.

Registered Office:

By order of the Board of Directors

Birla Colony  
Bhiwani (Haryana)  
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Website:- [www.hindustangum.com](http://www.hindustangum.com)

Sd/-  
D. R. Bansal  
(Director)  
DIN-00050612

**Date:-** June 30, 2021

**Place:-** Vadodara

**HINDUSTAN GUM & CHEMICALS LIMITED**

Regd. Office:- Birla Colony, Bhiwani-127021 (Haryana)

CIN-U24299HR1962PLC007739

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**Date: 18<sup>th</sup> September, 2021**

**ADDENDUM TO THE NOTICE OF 59<sup>TH</sup> ANNUAL GENERAL MEETING ON  
TUESDAY, 28<sup>TH</sup> SEPTEMBER, 2021**

**Dear Member,**

**Subject: Addendum to the Notice of the 59th Annual General Meeting of Hindustan Gum & Chemicals Limited to be held on Tuesday, the 28th day of September, 2021 at 11:30 A.M. (IST) through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM")**

The Notice convening the 59<sup>th</sup> (Fifty Ninth) Annual General Meeting (AGM) of Hindustan Gum & Chemicals Limited (the Company) scheduled to be held on Tuesday, the 28th day of September, 2021 at 11:30 A.M. (IST) through Video Conferencing (VC)/Other Audio Visual Means (OAVM) to transact the business, as set out in the Notice convening the AGM has already been circulated to the members.

After the date of approval of above said Notice by the Board of Directors in its Meeting held on 30<sup>th</sup> June, 2021, the Company received a Notice u/s 160 of the Companies Act, 2013 ("the Act") dated 20th August, 2021 from a member, The Punjab Produce & Trading Co. Pvt. Ltd. (CIN: U74999WB1937PTC025402) ("Punjab Produce") proposing candidature of Ms. Ina Malhotra (DIN: 08741492) for appointment as a Director on the Board of the Company at the forthcoming 59th Annual General Meeting (AGM) of the Company. Punjab Produce has also submitted the requisite deposit of Rs. 1,00,000/- (Rupees One Lakh only) by way of cheque.

The Notice received from the Punjab Produce u/s 160 of the Companies Act, 2013 is attached herewith for the information of the Members.

Pursuant to Section 160(2) of the Act read with Rule 13 of the Companies (Appointment and Qualification of Directors) Rules, 2014, the members are being informed about the above referred candidature by way of this addendum which will be taken up as Item No. 7. The Notice u/s 160 received from the Member has been placed on website of the Company – [www.hindustangum.com](http://www.hindustangum.com).

This communication forms an integral part of the Notice convening the 59<sup>th</sup> AGM of the Company.

Thanking you,  
For **Hindustan Gum & Chemicals Limited**

**Sd/-**  
**D.R. Bansal**  
**(Director)**  
**DIN - 00050612**

Phone : (091) (33) 66166909 / 918 / 931  
Telefax : (033) 66166 922  
Email : ~~xxxx@xxxxxx.com~~ pptc@mpbicts.com

# The Punjab Produce & Trading Co. Pvt. Ltd.

CIN : U74999WB1937PTC025402

Regd. Office  
"BIRLA BUILDING"  
9/1, R. N. MUKHERJEE ROAD  
KOLKATA - 700 001

20<sup>th</sup> August, 2021

By Email / Speed Post

The Board of Directors,  
M/s. Hindustan Gum & Chemicals Limited,  
Birla Colony,  
Bhiwani – 127 021,  
Haryana.

Email: bhiwani@hindustangum.com

Dear Sirs,

Sub: Notice under section 160 of the Companies Act, 2013  
proposing candidature of Ms. Ina Malhotra as Director on the  
Board of Hindustan Gum & Chemicals Limited

1. The Punjab Produce & Trading Co. Pvt. Ltd. is one of the Promoters and Shareholders of Hindustan Gum & Chemicals Limited and holds, as on date of this requisition, 90,000 shares i.e. 10% (ten percent) of the fully paid up Equity Share Capital of Hindustan Gum & Chemicals Limited in DP ID / Client ID : IN300484 28537533.
2. The Punjab Produce & Trading Co. Pvt. Ltd. hereby gives Notice under Section 160 of the Companies Act, 2013 signifying the candidature of Ms. Ina Malhotra (DIN: 08741492), for her appointment as Director on the Board of Hindustan Gum & Chemicals Limited at the forthcoming Annual General Meeting of Hindustan Gum & Chemicals Limited or any adjournment thereof.
3. We are enclosing herewith a cheque number 389318 dated 13.08.2021 for Rs. 1,00,000/- (Rupees One Lakh only) drawn on Axis Bank Ltd. towards deposit in compliance with Section 160 of the Companies Act, 2013.
4. Consent in Form DIR-2 along with declaration on disqualification in Form DIR-8 received from M/s. Ina Malhotra are also annexed with this Notice.
5. The Board of The Punjab Produce & Trading Co. Pvt. Ltd. has also resolved to propose the appointment of Ms. Ina Malhotra as a Director of Hindustan Gum & Chemicals Limited in the vacancy likely to arise by the retirement by rotation of any director at the forthcoming Annual General Meeting of Hindustan Gum & Chemicals Limited or any adjournment thereof.

Contd.....2

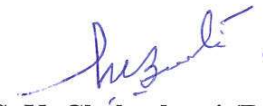
[ 2 ]

6. The Notice is signed by the undersigned by the order and authorization of the Board of Directors of The Punjab Produce & Trading Co. Pvt. Ltd.

Kindly acknowledge the receipt and do the needful in the aforesaid matter.

Thanking You,

Yours faithfully,  
For The Punjab Produce & Trading Co. Pvt. Ltd.

  
**Justice S. K. Chakrabarti (Retd.)**  
Director  
DIN: 08953661

Encl: as above